

## **St. John's Episcopal Church**

### **Vestry Meeting Minutes**

**Wednesday May 14, 2008 (Feast Day of St. Matthias)**

**Present:** Tom Ward , Nicole Valtz, Alicia Faxon, Rob Watters, Lindsay M. Cannon, Lori Deane, Paul Cronin-Swalboski, Vira DeFilippo, Andrew Schieffelin.

**Also Present:** Ken Brooks

**Absent:** Claire Laton-Taylor, Manny Fernandez

The meeting was called to order and opened with a prayer by Tom Ward at 7:40pm.

#### **Review & Approval of Minutes**

Minutes approved, no corrections requested.

#### **New Business**

##### **I. Schedule Ahead & Scheduling Issues**

###### **a. Parish Picnic, June 8<sup>th</sup>**

1. Lori is to get in touch with Georgia about what is needed for the picnic.
2. Vestry members will be getting a list of newcomers to call and invite.

###### **b. Next Vestry Meeting is June 11<sup>th</sup>**

###### **c. Silent Auction, June 14<sup>th</sup>**

###### **d. Shift to Summer Sunday Worship Hours**

1. Topic of when to shift to Summer Sunday Worship Hours was briefly up for discussion. Tom mentioned that Anne was open for suggestions for when we shift to the 9:30am services.
2. This is ultimately left up to Anne to decide, however members agreed to shift on the 22<sup>nd</sup>.

##### **II. Boston Harbor Deanery Meeting**

1. Tom mentioned there was a lot of positive feedback.
2. Discussions involved: Diocesan Assessments and Parishes "at risk", an invitation to worship with St. Matthew the Redeemer-a Parish that will be closing-in October and merging Parishes
3. Be Safe Program
  - This is the Bishop's Summer, Fun and Academic program
  - Has expanded to 6 locations with 90 paid staff and there are positions still available
  - See the Diocesan website for more information

##### **III. Bishop's Visit**

1. Rob discussed that the Diocesan office requested pictures for some electronic media they are creating. Rob will forward pictures to Vira.

2. Tom felt the open house served its purpose and turned out well.

#### **IV. Silent Auction**

1. Nicole and Katie have obtained all past information for the event.
2. Georgia will coordinate all food for the evening.
3. Ken will be the MC.
4. Amy T. will be responsible for organizing Volunteers.
5. Alicia will solicit local businesses.
6. Some items for the Silent Auction thus far include: Red Sox Tickets (several sets), Weekend at a house, Lori mentioned framed photography would also be donated for the Auction.
7. Tom encouraged everyone to invite friends and people from outside of the Parish. This is an opportunity for outreach.
8. There are also plans to arrange childcare for the event.

#### **V. Parish School Project (PSP)**

1. We are waiting on the granite steps (will be about 2 ½ weeks).
2. A State Licensure from Pine Village is coming to evaluate our space on Thursday, May 15<sup>th</sup>.
3. Our lower level is projected to be finished by July (including bricks). Bricks will be laid after the stone and steps are completed.

#### **VI. Space Rental Initiative**

##### **a. Kids...Together in the Arts!!!**

1. The deal is done, \$2000.00 is secured to St. Johns.
2. The program will be using the space for 3 weeks.

##### **b. Pine Village Pre-School (PVPS)**

1. Rob reported that Pine Village Pre-School would like to be at St. Johns and mentioned Pine Village would be fine with sharing the space. Rob also reported that after he and Anne met with Kim from Mosaic, he felt that Mosaic would not be a good fit for renting the space.
2. Rob emphasized the need to work out the details for renting the lower level.
3. Tom also mentioned that the sharing issues between the programs using the lower level need to be hashed out.

##### **c. Next Steps-Proposal**

1. Andrew briefly discussed the proposal that included some of the details regarding renting the lower level.
2. Tenants would pay a base rent plus operating costs of the space based on how costs fluctuate.
3. Vestry Members will be contacted via e-mail regarding when the details are all negotiated within the next 2-3 weeks.
4. Rob added that Pine Village is anxious to get the deal done so they can prepare to start in September.
5. There was a vote to authorize a decision regarding the Pine Village Proposal, Vestry members all agreed to authorize a decision.

#### **VII. Night Chant**

##### **a. Concept**

1. St. Johns Night Chant, Daryl Bichel (see handout)
2. The idea is to have a contemplative service on Sunday evening.

**b. Proposal**

1. To implement these services at St. Johns.
2. This involves use of the Sanctuary and Tom mentioned that Anne wanted to alert the Vestry. Daryl has communicated that he will take care of all hospitality issues.

**VIII. Finance Committee**

1. Will meet within the next month and will report back at the next Vestry meeting.

**IX. Communications Committee (Vira)**

1. Vira would like to use Terry's poster as a template for future events. Vira also mentioned that Public Works takes down any flyers on scheduled mornings.
2. Tom discussed his experience with posting flyers in the neighborhood. He mentioned using smaller, black and white versions of the poster would have been a better.

**X. Other Issues**

1. Disagreement with a Parishioner was discussed.

Meeting was adjourned after a prayer led by Tom at 9:15pm.

Respectfully Submitted,  
Lindsay M. Cannon, Clerk